

PROFESSOR JAYASHANKAR TELANGANA STATE AGRICULTURAL UNIVERSITY  
ADMINISTRATIVE OFFICE, RAJENDRANAGAR, HYDERABAD – 500 030.  
\*\*\*

**ADVERTISEMENT NO. 1/Ser.NT/2020, DATED. 07.01.2021**

Professor Jayashankar Telangana State Agricultural University, Rajendranagar, Hyderabad-30 invites applications online from the eligible interested candidates for appointment to the following posts under different categories at Krishi Vigyan Kendras (KVKs) of PJTSAU (funded by ICAR) for a period of (5) years or co-terminus with KVKs, whichever is earlier, subject to continuation of posts. Candidates should possess prescribed qualifications as on the date of Notification. For all other details please visit University website. [www.pjtsau.edu.in](http://www.pjtsau.edu.in)

- Category-I:** - (1) Programme Assistant (Farm Manager) /  
(2) Programme Assistant (Lab Technician)
- Category-II:** - (1) Programme Assistant (Computer) /  
(2) Assistant
- Category-III:** - Stenographer Grade-III
- Category-IV:** - Drivers

**Date of opening of online applications:** - **07.01.2021**

**Date of closing of online applications:** - **19.01.2021**

**S. SUDHEER KUMAR  
REGISTRAR**

## Annexure -I

### General Instructions to the Candidates:

1. Candidates are advised to read carefully all the General instructions and ensure that they are eligible for the posts applied for as per the eligibility criteria stipulated, before applying.
2. The candidate should submit his/her application online ([www.pjtsau.edu.in](http://www.pjtsau.edu.in)).
3. The candidates are required to pay application / Registration fee of **Rs.1200/-** online. In case of SC/ST/PH candidates **Rs.600/-** which is non-refundable.
4. Candidates desirous of applying for more than one category posts should submit separate application for each category.
5. The candidate should belong to Telangana State. Local candidate criteria will be decided based on the period of study / residence for the period from 1<sup>st</sup> to 10<sup>th</sup> Class.
6. No person shall be eligible if he/ she is less than 18 years of age and more than 34 years of age as on 01.07.2021. However, there shall be relaxation of 5 years in case of candidates belonging to BC/SC/ ST/PH candidates.
7. Candidates belonging to BC/SC/ST/ category should submit their caste certificate issued by the Competent Authority, at the time of verification.
8. The candidates must be able to speak, read and write Telugu language.
9. The appointment will be for a period of (5) years or Co-terminus with KVKs, whichever is earlier and subject to continuation of post (s).
10. Candidate claiming reservation under PH quota should furnish medical certificate issued by competent authority.
11. The candidates posted in a particular KVK has to work at the same KVK and no request for transfer is permissible.
12. The candidates appointed can be terminated without giving any notice in case his/ her services are not satisfactory.
13. The candidates will not have any right either for regularization or permanency.
14. Selected candidates will have to join the post within 30 days from the date of issue of orders or date of dispatch of the orders whichever is later, failing which their appointment shall be automatically cancelled.
15. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and his/her candidature will be cancelled. Suppressing of facts or submitting false information by the candidate may lead to disqualification of candidature for the post, apart from filing criminal case.
16. The written examination will be conducted in English language only.
17. Negative marks will be awarded at the rate of  $\frac{1}{4}$ <sup>th</sup> mark for each wrong answer. However, this will not be applicable in case of typing test on computer & dictation test.
18. The minimum qualifying marks in the written test shall be 40%. In case of SC/ST/PH candidates it shall be 30%.
19. The applicants should appear for written / Computer/ Driving tests (whichever is applicable) at their own cost and no TA/DA will be paid to the candidates.
20. The applicants should bring all the original certificates /documents for verification when called for at their own cost and also submit the same at the time of joining.

21. The University reserves right to fill or not to fill any of the posts now advertised. The decision of the University shall be final.
22. Any action/ attempt influencing the University authorities either personally or by letter or by any other way entails for disqualification.
23. The candidates are informed that mere appearing for Written/ Computer/ Driving tests (as applicable) does not entitle for appointment. The selection and appointment will be based on merit, suitability and subject to correctness of certificates submitted at the time of verification.
24. Candidates are required to visit the University website ([www.pjtsau.edu.in](http://www.pjtsau.edu.in)) for updates if any.

### **IMPORTANT DATES**

1. Date of opening of online applications - 07.01.2021
2. Date of closing of online applications - 19.01.2021
3. Date of downloading of Hall Tickets - 21.01.2021 to 23.01.2021
4. Date and time of written test for category-I - 24.01.2021, **9:00 AM to 12:00 Noon**
5. Date and time of written test for category-II - 24.01.2021, **2:00 PM to 4:30 PM**  
Computer test - **4:45 PM to 5.00 PM**
6. Date of Displaying key on the Univ. website - from 25.01.2021 at **3:00 PM** to 26.01.2021 **3:00 PM**
7. Test for Category III & IV will be intimated later.

**S. SUDHEER KUMAR**  
**REGISTRAR**

**Annexure-II**

**Following is the statement showing the Name of the posts, Qualification, Pay Scale (ICAR),  
No. of vacancies and posts for each social category**

<b>Sl. No.</b>	<b>Name of the post</b>	<b>Qualifications</b>	<b>Pay Scale</b>	<b>No.of vacancies</b>	<b>Posts for each social category</b>
<b><u>Category-I</u></b>					
1.	<b>Programme Assistant (Farm Manager)</b>	Bachelor's degree in Agriculture/Horticulture/CA&BM from a recognized University	Pay Band -2, Rs.9300-34800+Grade Pay of Rs.4200/- with usual allowances	8	OC - 4 BC-A - 1 BC-B - 1 BC-D - 1 SC - 1
2.	<b>Programme Assistant (Lab Technician)</b>	Bachelor's degree in Agriculture/Horticulture/CA&BM from a recognized University	Pay Band -2, Rs.9300-34800+Grade Pay of Rs.4200/- with usual allowances	8	OC - 4 BC-B - 1 BC-D - 1 BC-E - 1 ST - 1
<b><u>Category - II</u></b>					
1.	<b>Programme Assistant (Computer)</b>	Bachelor's degree in Agriculture/Horticulture/CA&BM with Computer knowledge or B.Sc. (Computer Science) or B.Com. (Computers) or a Degree with Bachelor of Computer Applications (B.C.A) from a recognized University	Pay Band -2, Rs.9300-34800+Grade Pay of Rs.4200/- with usual allowances	8	OC - 4 BC-B - 1 BC-E - 1 SC - 1 ST - 1
2.	<b>Assistant</b>	A Bachelor's degree from a recognized University with Computer knowledge.	Pay Band -2, Rs.9300-34800+Grade Pay of Rs.4200/- with usual allowances	8	OC - 3 PH - 1 BC-A - 1 BC-B - 1 BC-D - 1 SC - 1

<b><u>Category-III</u></b>					
1.	<b>Stenographer Grade-III</b>	1. A Bachelor's degree from a recognized University. 2. Shorthand English Lower Grade 3. Type Writing English Lower Grade	Pay Band-1, Rs.5200-20200+ Grade Pay of Rs.2400/-  with usual allowances	8	OC - 4 BC-A - 1 BC-B - 1 BC-D - 1 SC - 1
<b><u>Category-IV</u></b>					
1.	<b>Drivers</b>	<b>Essential:</b>  * A pass in SSC or equivalent from a recognized Board.  * Shall possess a valid Heavy Vehicle Driving License from competent authority.  <b>Desirable qualification:</b>  * Experience of Driving in a recognized institution; or * Experience of motor mechanic work.	Pay Band-1, Rs.5200-20200+ Grade Pay of Rs.2000/-  with usual allowances	16	OC - 8 BC-A - 1 BC-B - 1 BC-C - 1 BC-D - 1 BC-E - 1 SC - 2 ST - 1

**S. SUDHEER KUMAR  
REGISTRAR**

### Annexure-III

#### Method of Selection for Category-I posts

A common written Test will be conducted online for category-I posts consisting of objective type questions with multiple choice carrying 1 mark for each question.

<b>Syllabus</b>	<b>No.of Questions</b>	<b>Maximum Marks</b>	<b>Duration</b>
Syllabus covering at B.Sc (Ag.) level, General Knowledge, Current Affairs and General English	150	150	3 hours

Merit list will be prepared based on the marks obtained in the Written Test. While preparing merit list in case of tie, the marks obtained in Degree will be considered for the tie break. In case of further tie, the marks obtained in Intermediate will be considered. In case of further tie, the marks obtained in SSC will be considered. In case of further tie, the Date of Birth of the candidate will be taken into account and the candidate older in age will be given preference. Negative marks @  $\frac{1}{4}^{\text{th}}$  mark for each wrong answer will be applicable.

Selection of the candidates will be based on merit and preference exercised for the posts under the said category subject to suitability.

#### Method of Selection for Category-II posts.

A common written Test as indicated below will be conducted online for category-II posts consisting of objective type questions for Part-A with multiple choice carrying 1 mark for each question.

<b>Paper</b>	<b>Syllabus</b>	<b>No.of Questions</b>	<b>Maximum Marks</b>	<b>Duration</b>
Part-A	General Knowledge, Current Affairs and General English	120	120	2 <sup>1</sup> / <sub>2</sub> hours
Part-B	Typing test on Computer (Ms-Office)	-	30	15 Minutes

Merit list will be prepared based on the marks obtained in the Written Test and Typing Test on Computer, subject to securing qualifying marks in the written test. While preparing merit list in case of tie, the marks obtained in Part-A will be considered for tie break. In case of further tie, the marks obtained in Degree will be considered. In case of further tie, the marks obtained in Intermediate will be considered. In case of further tie, the marks obtained in SSC will be considered. In case of further tie, Date of Birth of the candidate will be taken into account and the candidate older in age will be given preference. Negative marks @  $\frac{1}{4}^{\text{th}}$  mark for each wrong answer will be applicable for Part-A.

Selection of the candidates will be based on merit and preference exercised for the posts under the said category subject to suitability.

**Method of Selection for Category-III posts**

<b>Paper</b>	<b>Syllabus</b>	<b>Duration</b>
Part-A.	Dictation test in English at 80 w.p.m for 10 minutes and required to transcribe the matter in 45 minutes on Computer.	70 Marks
Part-B.	Typing test on Computer (Ms-Office)	30 Marks (30 minutes)

Merit list will be prepared based on the marks obtained in the Dictation Test and Typing Test on Computer. While preparing merit list in case of tie, the marks obtained in dictation test will be taken into consideration. In case of further tie, the marks obtained in Degree will be considered. In case of further tie, the marks obtained in Intermediate will be considered. In case of further tie, the marks obtained in SSC will be considered. In case of further tie, the Date of Birth of the candidate will be taken into account and the candidate older in age will be given preference.

**Method of Selection for Category-IV- posts**

	<b>Class obtained in SSC or equivalent exam</b>	<b>Allotment of Marks based on Class</b>	<b>Maximum Marks</b>
Part-A	First Class	15 Marks	15 Marks
	Second Class	10 Marks	
	Third Class	08 Marks	

Part-B	Driving Experience	1 Marks per year subject to maximum of 5 years.	5 Marks
--------	--------------------	---	---------

Part-C	Driving Test	80 Marks	80 Marks
		<b>Total:</b>	<b>100 Marks</b>

Merit list will be prepared based on the combined Marks obtained in Part-A, B and C. While preparing merit list in case of tie, the marks obtained in driving test will be considered for tie break. In case of further tie, the Date of Birth of the candidate will be taken into account and the candidate older in age will be given preference.

**S. SUDHEER KUMAR  
REGISTRAR**

**IMPORTANT DATES PERTAINING TO**  
**ADVERTISEMENT NO. 1/Ser.NT/2020, DATED. 07.01.2021**

1. Date of opening of online applications - 07.01.2021
2. Date of closing of online applications - 19.01.2021
3. Date of downloading of Hall Tickets - 21.01.2021 to 23.01.2021
4. Date and time of written test for category-I - 24.01.2021, **9:00 AM to 12:00 Noon**
5. Date and time of written test for category-II - 24.01.2021, **2:00 PM to 4:30 PM**  
Computer test - **4:45 PM to 5.00 PM**
6. Date of Displaying key on the Univ. website - from 25.01.2021 at **3:00 PM** to  
26.01.2021 **3:00 PM**
7. Test for Category III & IV will be intimated later.

**S. SUDHEER KUMAR**  
**REGISTRAR**